



**COMMISSION MEETING**  
**MINUTES**  
**APRIL 11, 2022 – 7:00 P.M.**  
**BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled meeting of the Commissioners of Bridgeville was held on April 11, 2022, at 7:00 PM, at the Bridgeville Public Library, and via Zoom.

The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
John Tomeski	Commissioner
Tom Moran	Commissioner
Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Burke Parke	Chief of Police
Dennis Schrader	Town Solicitor

**CALL TO ORDER:**

The meeting was called to order by Commission President Carey.

**QUORUM PRESENT:**

President Carey reported that a quorum was present to conduct Town business.

**APPROVAL OF AGENDA:**

A motion was made by Commissioner Moran and seconded by Commissioner Smith to approve the agenda. Motion carried: 5 Yes votes, 0 No votes.

**APPROVAL OF MINUTES:**

A motion was made by Commissioner Smith and seconded by Commissioner Saunders to approve the minutes from the March 14<sup>th</sup> Commission Meeting, the March 28<sup>th</sup> Commission Workshop, and then Executive Session Minutes from the March 28<sup>th</sup> Commission Workshop. Motion carried: 5 Yes votes, 0 No Votes.

**CORRESPONDENCE:**

President Carey stated that the Town Received a thank you note from Bruce Williamson's family for the Town's donation in his memory.

President Carey stated that the Town received a thank you letter from Jacqueline Goodwin, Bridgeville Charge Community Outreach Ministry for the Town's donation.

**FINANCIALS STATEMENTS:**

Town Manager DeBussy read the following information from the March Financial reports:

Balance Sheet-

- General Fund-\$ 2,994,211.
- All Accounts - \$ 6,085,128 (decrease of \$34,579 from March)
- Accounts Receivable - \$79,472.80 (Increase due to a \$31,166 invoice for Asset Management Grant Closeout – Payment received in April & All Accounts include ARPA Fund Balance, Monies held for H.S. Special Taxes, & Bond Bill Funding.)
- Budget Report Target -75% (9 months into the budget year)
- Income - \$ 1,889,768 (Income at 89% of the budget)
- Expenses - \$1,460,543 (Expenses 71.2% of the budget) Net Income - \$449,225

Accounts Payable-

- The Town paid bills totaling \$ 72,296.68 during March.

**TOWN REPORTS:**

Town Department reports were reviewed and discussed by the Commissioners and Town Manager DeBussy.

**CITIZENS PRIVILEGE:**

Marian Smack-21 Gum Street-Ms. Smack made complaints regarding one of her neighbor's properties and she stated that she has spoken to the Police Department.

**OLD BUSINESS:**

There was none.

**NEW BUSINESS**

**Presentation - Lisa Wool, Nanticoke River Watershed Alliance**

Town Manager DeBussy stated that Lisa Wool, Nanticoke River Watershed Alliance, was present to make a presentation. Lisa Wool gave a presentation regarding how the Nanticoke River is doing and projects that are going on. Ms. Wool stated that the water in the Bridgeville area has either stayed the same or gotten a little bit better.

Ms. Wool discussed septic issues and a project they are working on with DELDOT for ditches.

## **NEW BUSINESS**

### **Planning and Zoning Member reappointments-Clint Whaley & Kelly Davis**

Town Manager DeBussy stated that both Clint Whaley and Kelly Davis' terms were up for reappointment.

A motion was made to reappoint Clint Whaley & Kelly Davis to the Planning and Zoning Commission. Smith; 2nd – Moran; motion carried. 5 Yes votes, 0 No Votes.

## **NEW BUSINESS**

### **Contract Renewal-Chief of Police**

Town Manager DeBussy stated that the Chief of Police's contract is up for renewal and that the contract is for 5 years.

A motion was made to renew Chief of Police Burke Parker's 5-year contract - Smith; 2nd – Tomeski; motion carried. 5 Yes votes, 0 No Votes.

## **NEW BUSINESS**

### **Grant-In-Aid/Donations**

A motion was made to provide \$300 to the Bridgeville Charge Community Outreach Ministry with \$300 coming from the funds of Commissioner Saunders, and; to provide \$300 to the Kiwanis Club of Bridgeville with \$300 coming from the funds of Commissioner Saunders; to provide \$600 to Heritage Shores Military Club with \$100 coming from the funds of Commissioner Tomeski, \$100 coming from the funds of Commissioner Saunders, \$100 coming from the funds of Commissioner Smith, \$100 coming from the funds of President Carey and \$200 coming from the funds of Commissioner Moran. Smith; 2nd – Tomeski; motion carried. 5 Yes votes, 0 No Votes.

## **NEW BUSINESS**

### **Misc.**

There was nothing discussed.

## **INTRODUCTION OF RESOLUTION/ORDINANCES:**

There was none.

**GOOD OF THE ORDER:**

President Carey stated that George Hardesty passed away and that he will be truly missed.

President Carey thanked Town Manager DeBussy and the Town Staff for putting on the SCAT dinner the prior week.

Commissioner Saunders thanked Chief Parker for his fast response to an incident that happened in her district.

Town Manager DeBussy gave an update on the Redistricting Committee and the Park Committee meetings.

Town Manager DeBussy stated that Budget meetings will be in May.

**ADJOURNMENT:**

Motion to adjourn the meeting at 7:36 PM. Smith; 2nd – Moran; motion carried.  
5 Yes votes, 0 No Votes.

Respectfully submitted,

  
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Marlene Saunders, Commission Secretary



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Ashley Walls, Transcriptionist